

**Santa Barbara City College
College Planning Council
Tuesday, September 18, 2012
3:00 p.m. – 4:30 p.m.
A218C
Minutes**

PRESENT

L. Gaskin, President;
O. Arellano, VP, Continuing Education;
L. Auchincloss, Pres., CSEA;
P. Bishop, VP Information Technology;
R. Else, Sr. Dir. Inst. Assessment, Research & Planning;
P. English, Interim VP HR;
J. Friedlander, Executive VP Ed Programs;
K. Monda, Academic Senate Representative, Chair Planning & Resources Committee;
J. McPheter, Classified Staff Representative;
M. Medel, Supervisory Bargaining Unit;

D. Morris, VP, Academic Senate;
K. Neufeld, President-elect, Academic Senate;
D. Nevins, President, Academic Senate;
K. O'Connor, Academic Senate Representative;
G. Sherman, President, Assoc. Student Body;
C. Salazar, Classified Staff Representative;
J. Sullivan, VP Business Services

GUESTS:

A. Arias, Chair Interior Design, CAD
D. Hersh, Dean, Ed Programs;
L. Stark, Pres. Instructors' Association ;
L. Vasquez, ITC, Committee Chair;

1.0 Call to Order

- 1.1 President Lori Gaskin called the meeting to order and asked for the approval of the 7/24/12 and the 8/8/12 CPC Minutes.

M/S/C (Nevins/Salazar) to approve the minutes of the 7/24/12 CPC meeting. All were in favor.

M/S/C (Nevins/Bishop) to approve the minutes of the 8/8/12 CPC meeting. All were in favor.

2.0 Announcements

3.0 Information Items

- 3.1 At the last CPC Meeting a motion was made to approve all ITC technology-related needs except the four Drafting CAD Interior Design items and the Moodle Redundant Servers. Dr. Gaskin requested that Dean, Ed Programs Hersh bring back the items for the Drafting, CAD, Interior Design program and more clarifying information on the Moodle Servers to this CPC Meeting

Dean Hersh brought the requested information to the meeting and communicated the importance of the stability of the Moodle servers since they support the college's distance education classes, justified why the expenditure is important and reported on two Moodle hosting consortiums as a way to cut costs in the future. Discussions ensued, then it was clarified that these items were approved for one year only.

There were no further comments. Dr. Gaskin stated that CPC is reaffirming its support of the Moodle Redundant Servers.

Dr. Gaskin asked the Chair of Interior Design/CAD, Arias to report on the 4 items requested by his department. Mr. Arias reported on the history of the need for his department's item requests which goes back to about seven years ago and justified the expense.

VP Sullivan was asked to prepare a Board Agenda item for these requests.

Discussion Items

4.1 Measure V Projects Update - J. Sullivan, (Att. 4.1a, 4.1b)

This list of Measure V Projects was presented to the College Planning Council (CPC) summarizing the status of current District and Measure V projects as of September 2012. Additionally CPC was provided with a status report on the California Coastal Commission findings associated with key projects and buildings.

VP Business Services Sullivan gave a snapshot of the Measure V projects that were completed, are in process and are pending. \$17,760,017 is the balance remaining from the Measure V funds. He informed the members of the phases that will take place in the building of the Humanities Building. Mr. Sullivan explained the challenges presented by the California Coastal Commission specifically related to the Humanities Building project.

4.2 Future Projects list for planning and the Long Range Development Plan (LRDP) - J. Sullivan, (Att. 4.2)

The Future Projects List for Planning the Long Range Development Plan (LRDP) was presented to CPC for discussion and input. The goal is to begin the planning process for future bond measure funds. The analysis included in this document shows the all of the projects that are potential buildings to be included in the Facilities Master Plan.

Dr. Gaskin elaborated on how the college will start to prepare for the Bond Measure which is slated for 2014 and an approved Future Projects List is the starting point.

This list is a first reading and Dr. Gaskin asked that all members take this list back to their constituent groups. The list will not be prioritized until the college gets a feel for what the community is willing to support. It is important that the members get a sense of what is on this project list. Dr. Gaskin stated that we want a long range plan that touches every building so that for the next 40 years the college will not have to go out for a bond. The members should forward any and all ideas to VP Sullivan and the next list will be on the October 16 CPC Agenda.

VP, Business Services walked the members through the list to familiarize them with the projects and to answer questions and concerns.

5.0 Action items

5.1 West Campus Classroom Building – J. Sullivan, (Att. 5.1a, 5.1 b)

This is a first reading action item for CPC. It is recommended the college allocate the remaining Measure V funds to the construction of a classroom building to replace the 22 temporary East Campus classrooms. This permanent classroom building will be placed

where the portable buildings are next to the Garvin and Facilities Buildings. The estimate for completing the west campus building as a classroom building is \$18.7 million.

VP Sullivan referred to the California Coastal Commission violations and how we will be resolving those issues. He spoke in detail about the construction of a 30,000 sq. ft. classroom building to replace the 22 portable East campus classrooms. The Coastal Commission took a closer look at our campus as a result of the Humanities Project and identified problems associated with the East Campus portables relative to placement on biologically sensitive terrain.

Dr. Gaskin stated that this is a first reading and since this needs to be fast tracked it will be on the next CPC agenda for action in order to take it to the next Board Meeting.

5.2 Accreditation Mid-Term Report – R. Else, (Att. 5.2)

The Accreditation Midterm Report has now been reviewed by CPC (as a first reading on September 4, 2012), Classified Consultation Group, Student Senate, and Academic Senate. Feedback has been incorporated into the report. This is the second reading of the document, and action is requested by CPC to recommend adoption of the Accreditation Midterm Report.

Discussion ensued regarding the incorporation of suggestions. The Report will go to the Regular Board Meeting on September 27 for the first reading.

President Gaskin asked for a motion to recommend the Accreditation Mid-Term Report.

M/S/C (Friedlander/Bishop) to recommend adoption of the Accreditation Med-Term Report. There were thirteen in favor, two opposed and one abstention.

5.3 Program Review Timeline and Guidelines – R. Else, (Att. 5.3a, 5.3b)

The 2012-13 Program Review timeline was presented for review and adoption by CPC. The structure and duration of each step has been preserved from last year's timeline, with the exception that this year's timeline includes 2 CPC reviews of the rankings instead of 3. The Instruction-Guidelines document from 2011-12, authored by Laurie Vasquez, includes last year's schedule and is attached for reference.

After discussing various viewpoints of what members wanted rolled over from last year into this year, there was a consensus that everyone wants a clean slate. There will be no rollover items.

Mr. Else will head up the following Ad Hoc group: Laurie Vasquez, Dean Nevins, Kim Monda and Kenley Neufeld to assess the direction the group wants to take for this year's program review and its associated timelines recognizing that the Senate will engage in a more robust discussion. This group will bring their findings to the October 2 meeting with an updated timeline.

Dr. Gaskin stated that there is no action on this until the next meeting.

5.4 Continuing Education Reorganization Recommendation – L. Gaskin, J. Friedlander, (Att. 5.4a, 5.4b, 5.4c, 5.4d)

At the August 28, 2012 meeting, CPC was presented with the rationale, proposal, and process for (1) converting non-credit, non-enhanced classes (i.e., lifelong learning, personal development, enrichment) into a fee-based structure to be offered through a new self-supporting enterprise, the Center for Lifelong Learning; and (2) integrating non-credit, enhanced courses (i.e., ESL, GED, basic skills, adult high school, short-term vocational) into the Educational Programs division of the college. Both the CLL and the noncredit programs will be overseen by the Executive Vice President.

This reorganization is being presented to CPC again as a second reading with the request that the body recommend adoption of this plan. If approved by the Board of Trustees at its September 27, 2012 meeting, the restructuring of CE will be fully implemented for fall 2013.

M/S/C (Friedlander/Nevins) to recommend that Continuing Education will 1) convert non-credit, non-enhanced classes (i.e., lifelong learning, personal development, enrichment) into a fee-based structure to be offered through a new self-supporting enterprise, the Center for Lifelong Learning; and (2) integrate non-credit, enhanced courses (i.e., ESL, GED, basic skills, adult high school, short-term vocational) into the Educational Programs division of the college. There were fifteen in favor, no one opposed and one abstention.

Discussion ensued clarifying what the exact recommendation is coming from CPC at this time and discussions that will take place in the future about the details of the reorganization.

6.0 Adjournment

- 6.1 The next regularly scheduled CPC meeting will be Tuesday, October 2 in Room A218C, 3:00 p.m. - 4:30 p.m.