

Santa Barbara City College

CLUSTER LEADER COUNCIL

MINUTES

Wednesday, October 22, 1980

MEMBERS PRESENT: D. Anderson, P. Freeman, G. Gaston, K. Halbach,  
M. Harker, C. Solberg, J. Webber

MEMBERS ABSENT: J. Edmundson: Physical Sciences, Math, and  
Foreign Languages  
R. Fairly: Athletics, Physical Education,  
and Health Technologies  
M. Ryan: Applied Science and Technology

EX-OFFICIO MEMBERS  
PRESENT: S. Conklin, J. Romo, R. Sanchez

EX-OFFICIO MEMBERS  
ABSENT: M. Elkins (excused)

GUESTS: Al Silvera

PRESIDING: P. Huglin, Dean of Instruction

The meeting of the C.L.C. began at 3:08 p.m. with Mr. Pat Huglin, chairman, presiding. The sequence of agenda items were changed in order to expedite the proceedings of the meeting.

I. U.C.S.B. PROGRAM ARTICULATION A. Silvera

Dr. Silvera, guest, was invited to the meeting because of recent meetings held with administrators of U.C.S.B. regarding cooperative planning and possible future plans. Both Dr. Mertes and Dr. Silvera have participated in these meetings. The following are currently in the discussion stage:

- A. Ways and means for coordinating programs.
- B. Working with major departments within the university so that our lower division offerings and U.C.S.B.'s upper division offerings can constitute a "package" whereby students can make a smoother transition from S.B.C.C. to U.C.S.B. (An example would be to work together toward mutually acceptable pre-requisites.) "Contracted majors" would be another possible avenue for mutual coordination.
- C. Possible joint activities in "marketing" the dual endeavor:
  1. S.B.C.C./U.C.S.B. teams going to the high schools.
  2. S.B.C.C./U.C.S.B. teams going to business and industry.
- D. Attempt the following possibility with follow-up research on the success of certain S.B.C.C. graduates and the effectiveness of

recruiting:

U.S.C.B. would contract with local high school graduates who don't quite meet U.C.S.B. entrance requirements; i.e., G.P.A., pre-requisites, etc. The contract would require the student to meet certain requirements at S.B.C.C. based on an individual analysis of each person's assets and deficits. If the student would fulfill terms of the mutually-signed contract, he/she would then be admitted (on provisional standing) at U.C.S.B. for the sophomore year.

Discussion: The aforesaid will require new and expanded relationships with our staff, and in particular, our counseling offices.

U.C.S.B. does not appear interested in teaching remediation. There might be a possibility that further contracts could provide for S.B.C.C. faculty to teach these subjects at U.C.S.B., with S.B.C.C. counting A.D.A. for such an endeavor. U.C.S.B. appears more interested in placing their monies, now used for remediation, in other areas more commonly considered the primary goals of the university.

Unlike S.B.C.C., the local university receives its monies on the basis of projected enrollment. Currently, this means 14,200 students. Any number over this figure requires absorption by U.C.S.B., and currently there is a surplus of students.

Discussions with our Superintendent-President, Dean of Student Services, and the administrators of U.C.S.B. have been very positive. While nothing yet has been settled, it is interesting and noteworthy that U.C.S.B. perceives S.B.C.C. as "somewhat unique in the community college system." S.B.C.C. transfer 400 plus students to U.C.S.B. while other community colleges transfer far less.

The "more immediate outcome" for S.B.C.C. is the fact that we would be able to present information to our students more effectively; and that, if the above were to actually come about, it may improve our relationships with other four-year institutions, such as Cal. Poly, etc.

Questions and Responses:

- J. Romo: Would this plan also include more flexibility for part-time students at the university? (Now students have to pay full fees whether attending part-time or full-time.)
- A. Silvera: **This** has not been explored as yet, but will be in future meetings. Dr. Silvera asked at this point for any helpful input from C.L.C. members as he and Dr. Mertes continue their dialogue with the university.
- S. Conklin: While this proposal sounds positive in many ways, it appears that if promulgated, there would be an increase in students at S.B.C.C. We still don't know how we will be funded-- whether by block grant or WSCH, so shouldn't we have to watch out for an overflow of students?

**Discussion:** Several members stated that this would probably not be a factor because of the differences in philosophy between the city college and the university. Dr. Sanchez said he felt quite certain that city college monies will continually be based on WSCH.

**C. Solberg:** Commented that although still in the speculative stage, we need to increase our visability in our roles, especially in the area of remediation. "This proposal will require 'grass-roots' enthusiasm."

**A. Silvera:** Dr. Silvera agreed that everyone must be involved. As an example, he cited two suggestions (from Jerry Korfas) wherein this college could help with articulation:

Computer Science  
Engineering (At present we don't offer all of the lower division requirements.)

Eventually, he said, a system will be developed so that representatives from departments at S.B.C.C. will meet with representatives from like departments from U.C.S.B.

**K. Halbach:** "How will a student at S.B.C.C. be assured of a four-year plan without changes? The Earth Science Department, for instance, has had many difficulties when advising students because the pre-requisites for this major change so often.

**A. Silvera:** The problem needs to be dealt with. Because of the autonomy of department chairmen at U.C.S.B., these changes often occur as often as a department has a new chairman.

**R. Sanchez:** "Is it possible, if negotiated as described, that our curriculum would have to be what U.C.S.B. wants? If so, we would lose our autonomy, and we should be very cautious." Dr. Sanchez suggested that a faculty member accompany administrative staff when discussing this potential plan. He further stated that C.L.C. should be closely involved in any definitive plans.

## II. STAFFING REQUESTS FOR 1981-1982

J. Romo

While income and enrollments are still unknown for California community colleges, John Romo pointed out that it is essential that we plan ahead. Therefore, directions and forms have been sent to all departments regarding anticipating staff needs for the next college year. While ten reports/requests have already been received, the due date is November 1, 1980. The "three-year plans" along with last Spring's contingency reports should be used as much as possible in completing the forms. Any new

situations, possibilities, etc., should also be included in the 1981-1982 planning with adequate explanation of needs. The Cluster Leader Council will review all of these reports, discuss them, and make appropriate recommendations.

### III. DEPARTMENTAL WORKSHOP UPDATE

R. Sanchez

The Departmental Workshop has been announced and will be held October 29, 1980 from 2:00 - 4:00 p.m. in L-207. This meeting will give department chairpersons a perspective from which to operate in the following areas:

- A. Student Services
- B. Personnel
- C. Instruction
- D. Business Services

Specific items also to be discussed will be:

- 1. Gender Equity
- 2. Payroll Practices
- 3. A review of final computations for department chairpersons.

There will be a requested written evaluation of this workshop at the closure of session.

### IV. STAFF DEVELOPMENT UPDATE

R. Sanchez

Dr. Sanchez reported that the Staff Development program, prepared by a committee appointed by Dr. Mertes, completed their assignment late in the 1980-1981 college year. The final committee proposal was presented to Dr. Mertes and ultimately received his approval. However, the program was presented to the Rep. Council last week and met with several verbal concerns--primarily, 1) disagreement with parts of the proposal, and 2) a concern as to whether the plan has been "finalized." Furthermore, as Mr. Gaston pointed out, there had been no interaction between this college committee and the Rep. Council.

A few comments ensued following this report which was followed by Dr. Solberg's statement that he is concerned that too much energy-consuming time is spent on non-issues within the Rep. Council (and other committees); that part of this is due to ignorance of information at hand--and part, a result of continuing paranoia between administration and faculty.

It was suggested that C.L.C. needs to react to the proposed plan for staff development.

V. SPRING, 1981 SCHEDULE

R. Sanchez

Dr. Sanchez emphasized his appreciation for the response he received regarding getting Spring, 1981 schedules in on time with such short notice. The first printed copy will be received soon, giving faculty 1-2 days to make any changes or to correct any errors. He further stated that the Fall, 1981 schedule will be due around the last of February or the first of March; also the tentative schedule for Spring, 1982 will be identified in May, 1981.

VI. AD HOC COMMITTEE ON THE EVALUATION OF EDUCATION PROGRAMS

P. Huglin

Mr. Huglin stated that voluntary representation for the Committee on Evaluation of Programs has been finalized. The status of membership is as follows:

Chairman ..... P. Huglin  
Social Sciences ..... C. Solberg  
Counseling ..... G. Gaston  
Health Technologies ..... C. Mitchell  
English ..... J. Webber  
Life Science/Geology ..... B. Profant  
Applied Science/Technology.. J. Hendrick  
Fine Arts ..... B. Rippe  
Business ..... M. Harker  
Physical Science/Math and  
Foreign Languages ..... B. Carman

Resource: M. Elkins, J. Romo, R. Sanchez

VII. COLLEGE CALENDAR FOR 1981-1982

J. Romo

John Romo stated that the College Calendar Committee has recommended to Dr. Mertes a Fall, 1981 starting date of September 8th. Glenn Gaston stated that at this point the September 8th date is only a recommendation; that the month of November will be used for discussion and debate. A recommendation to the Board of Trustees should follow in December.

Discussion followed regarding the pros and cons of the "late calendar." Questions arose as to the Spring, 1982 starting and ending date, the "lame-duck" period at Christmas time, and the linkage between city college and K- 12.

VIII. EVENING COLLEGE BULLETIN

J. Romo

In order to maintain better communication with the P.M. faculty, both contracted and hourly, a newsletter prepared by John Romo will be

prepared and sent out on a regular basis. Input from C.L.C. is welcomed. Information regarding the bookstore, counseling, as well as items regarding teaching, will be included.

IX. PURPOSE/ORGANIZATION OF C.L.C. (continued)

P. Huglin/J. Romo

Because of the apparent disinterest on the part of faculty to volunteer as candidates for R.A.R.B., a question was posed as to the possibility of C.L.C. assuming the responsibility for budget review. The R.A.R.B. model would not be used because its "appeal aspect" has mainly served to antagonize. Once the budget is finalized, it would be administered by the appropriate Administrative Dean; only exceptions involving budget augmentations would come up for committee review. While no decision was asked for today, members were asked to discuss and think further about this possibility.

Discussion:

- D. Sanchez: Agreed somewhat with Jim Edmundson's statements of 10/8/80. R.A.R.B. serves a non-meaningful function. For instance, classified personnel should not be dealing with instructional matters. However, C.L.C. should deal with long range planning and fiscal matters as well as serving as an intermediary from departments to the Instruction Office.
- P. Freeman: R.A.R.B. is a "negative committee" with expectations of a "negative response." The approach to the budget should be positive, and if C.L.C. assumed this responsibility, "we would feel as if we had more control."
- C. Solberg: A concern--R.A.R.B. (as it has functioned in the past) takes a great deal of time, and it requires financial expertise on the part of its members.
- J. Webber: It shouldn't be true that only budget specialists can deal with college expenditures. We are naive in this area unless we learn to deal with it.
- S. Conklin: If C.L.C. should become the avenue for dealing with budget expenditures, we need to develop our own guidelines so that the procedure does not reverse itself into the previous R.A.R.B. pattern.
- K. Halbach: "What clout would C.L.C. have?"
- P. Huglin: "You earn clout."
- J. Romo: Suggested the reading of a recent speech by Patrick Calland regarding the evaluation of educational programs. (See attachment)

An important point:

We shouldn't do long range planning at the ad-hoc level; for example, our contingency planning. We shouldn't let it end.

P. Freeman: The need to keep the word, "representation" is of utmost importance within the cluster. Only by true representation can communication take place within and without C.L.C.

The meeting adjourned at 4:55 p.m.

NEXT MEETING

The next meeting of the Cluster Leader Council will be on November 12, 1980, 3:00 p.m., in the Health Technologies Conference Room, A218-C.

SLC/nb

cc: Dr. Mertes  
Representative Council  
Department Chairpersons  
Administrative Deans  
C.L.C. Members  
B. Miller